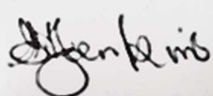


ORGANISATION PURPOSE POLICY

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|--------------------------|------------------|
| Date approved | 27/6/22 |
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| Signature by Management representative | |
|--|---------------------------------|
|  | Chairperson, Suzanne Jenkins |



ORGANISATION PURPOSE POLICY

| Internal ECS References | |
|---|--|
| <i>In S:\0 CURRENT POLICY & PROCEDURES:</i> | |
| <i>ECS Planning & Evaluation Policy</i> | |
| <i>ECS Constitution</i> | |
| <i>Management Committee Policy</i> | |
| <i>ECS Organisation Structure</i> | |

| External References | |
|--|---|
| <i>Child Safe Standards at https://ocq.nsw.gov.au/resources</i> | <i>Aged Care Quality Standards at https://www.agedcarequality.gov.au/providers/standards</i> |
| <i>Association Corporations Act 2009</i> | <i>NSW Department of Fair Trading</i> |

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ORGANISATION PURPOSE POLICY

1. POLICY STATEMENT

ECS is committed to building resilient communities by providing leadership and responsive services to identified community needs.

1.1 Definitions

ECS workers = anyone who carries out work on behalf of ECS, including staff, volunteers [including management committee members], contractors and students on placement

1.2 Acronyms

ECS = Engadine Community Services

2. GENERAL POLICY

ECS is an incorporated, non-government, community-based organisation. It is managed by a committee elected annually from the membership. Membership is open to individuals who accept the objectives and rules of the association established under the *Associations Incorporations Act 2009* (see *ECS Constitution*).

ECS is driven by Vision and Purpose statements, which are reviewed as a part of the ***Planning & Evaluation Policy***.

Our Purpose: To build resilient communities by providing leadership and responsive services to identified community needs.

3. OBJECTIVES

ECS workers pursue the following objectives:

- a) To promote health and wellbeing of community members through the development of social programs and activities to enhance community involvement, acceptance, and avoidance of social isolation
- b) To support people in crisis situations through providing appropriate responses and referrals
- c) To advocate for, and increase availability of, access to relevant services through the provision of an Information and a referral service
- d) To ensure all people have an equal right to the benefits and opportunities of our society without discrimination
- e) To assist groups and individuals who experience disadvantages and discrimination
- f) To ensure people have the right to dignity, respect, privacy, confidentiality and to be valued as individuals
- g) To directly provide care and education services to the community
- h) To develop the capacity of ECS members and ECS workers to promote the ECS services, including the development of health intelligence, networking opportunities, financial resources and workforce development
- i) To provide information to health professionals, service providers, businesses, and general public on the services available at ECS and other community organisations
- j) To undertake, participate in, raise funds for and/or promote research that could contribute to the health and wellbeing of the community
- k) To engage and collaborate with those organisations, institutions or bodies, which in the opinion of ECS support and uphold ECS Objectives, to encourage initiatives and assist in development of innovative programs aimed at promoting community awareness
- l) To make known and further the activities of ECS by the publication and distribution of promotional advertising in any medium or by any means thought desirable
- m) To pursue charitable purposes and apply any income only for the achievement of those purposes

4. VISION

Engadine Community Services (ECS) provides care and support to individuals of all ages, backgrounds and vulnerabilities based on a vision for the future.

Our Vision: All people feel included in our community, and all abilities, cultures and strengths are recognised.

5. PHILOSOPHY

ECS is motivated by community development principles in supporting individuals, organisations and agencies to develop vibrant and sustainable communities that embrace diversity. These include:

- innovation
- capacity building
- efficient and effective use of resources
- strengths-based problem-solving
- networking and partnerships
- continuous quality improvement
- information-sharing
- community education
- service user empowerment and rights

ECS believes in and is committed to:

- The right of people to identify their needs and gain resources
- The right of people to make choices and have more control over their lives
- The right of people to dignity, respect, privacy and confidentiality
- The right of people to be valued as individuals
- The right of people to access services on a non-discriminatory basis
- The right of the community to accountable and responsive services

6. ORGANISATION STRUCTURE

ECS largely relies on government funding programs to resource its core operations on an ongoing or recurrent basis. ECS may also apply, from time to time, for one-off grants through these same government funding programs or other appropriate sources for funding to meet needs identified in the community.

This funding determines the extent of ECS operations (see *ECS Organisation Structure*), including paid staff who carry out day-to-day activities and assist the volunteer management committee (see **Management Committee Policy**) to fulfil their responsibilities to ensure the efficient and effective administration, financial management and good governance of services.

7. COPYRIGHT & INTELLECTUAL PROPERTY

All documents produced by the Management Committee and ECS workers remain its intellectual property and are automatically copyrighted to ECS when published. This includes, but is not limited to:

- ECS logo, letterhead and associated business papers
- ECS promotional materials, including webpage and brochures
- *ECS Policy Manual* and associated procedures and forms
- Strategic and business plans
- Research methodology in project plans, including those not yet implemented
- Service delivery models in funding submissions, Expressions of Interest (EOIs), tenders and funding agreements
- Materials produced by the ECS services, including newsletters, guides, flyers and reports

Any use of ideas or wording therein by external parties must be attributed to ECS and only with the organisation's written permission. Any use likely to provide pecuniary benefits must be approved by the Management Committee.